POSITION DESCRIPTION

Res Artis Board Member

<table>
<thead>
<tr>
<th>Role:</th>
<th>Board Member</th>
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<tbody>
<tr>
<td>Remuneration:</td>
<td>None</td>
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<tr>
<td>Duration:</td>
<td>2 year term, followed by a further eligible three 2 year terms (total 8 years). Board members cannot serve more than this period without taking a hiatus of at least two years.</td>
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<td>Appointment Process:</td>
<td>Applicants must nominate themselves for this role during an open-call process facilitated by the Res Artis office. Nominations are submitted to the Res Artis membership to cast an advisory vote. While the membership vote is persuasive, it is not binding, and the board is empowered under Dutch law to make the final selection.</td>
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About Res Artis

Res Artis is the worldwide professional body for artist residencies, ensuring sustainability and development of the field through enabling connection and facilitating professional development for our member organisations. We are a foundation based in the Netherlands that began in 1993 as a crucial International platform to exchange skills, knowledge and opportunities in the artist residency field. Since the founding of Res Artis, the field of artist residencies has grown exponentially, and we now have a membership of over 500 artist residencies in more than 70 different countries.

Position Summary

Board members are charged with the legal responsibility of the organization as outlined in the Res Artis Articles of Association governed by Dutch law. As Res Artis is a small organisation with only two part-time staff capacity, Board Members are expected to be actively involved in executing and developing the program. Board members work as a team, together with the office staff, to service our international membership base. Board members are expected to actively contribute to the sustainability and growth of Res Artis, by constantly reviewing and implementing strategic measures consistent with developments in the field.

Role Complexity

At any one time, the Res Artis Board must consist of a minimum of 5 and maximum of 11 Board Members including 4 Officer Positions: President, Vice-President, Treasurer and Secretary. As a global network, Res Artis strives to achieve a Board composition which reflects the global character of the organisation. Board members are effectively “Company Directors” and have primary governance and fiscal responsibility for the organisation, as outlined in the ‘Res Artis Articles of Association’ governed by Dutch law.
**Time Commitment**

As a small team with global reach, active communication is essential for this role. Most conversations take place by email, Skype and conference calls. Although varying locations and time zones can be challenging, it is expected that each Res Artis Board Member:

- Communicate with Res Artis staff and other board members regularly and effectively
- On average a time commitment of 2 hours a week is expected
- Participate in Skype Board Meetings every 2 months *
- Attend Res Artis meetings in-person as often as possible
- Attend Res Artis Strategic Planning meetings every 5 years (next scheduled for 2020)

* Board meetings should be attended by the elected Board members themselves; sending a representative in place of an elected member is not permitted.

**Key Responsibilities**

All Res Artis Board Members are expected to actively work towards the following goals, with a particular focus on their region/s of expertise:

- Uphold the professional standards of Res Artis by adherence to our ‘Vision’, ‘Mission’ and ‘Values’
- Recruit new Res Artis members
- Represent Res Artis in a professional manner as much as possible, including at public forums, speaking engagements, workshops, talks and events relating to the field
- Fundraise towards Res Artist programs that can contribute to the overall financial stability of the organisation
- Contribute your professional expertise to further Res Artis as a peak organisation ie. You may have particular skills in legal, finance, marketing, fundraising, etc.
- Feed local artist residency information to the global network by appointing and working with Res Artis ‘Ambassadors’ to highlight artist residency organisations and residency activity in your region/s of expertise
- Participate in organisational strategic planning
- Review and approve the annual operating budget (approx. €75,000 p.a.) and quarterly financial statements
- Maintain strong relationships with Res Artis members, funders and key stakeholders
- Work closely with the Res Artis staff and board to further develop the organisation and the broader artist residency field

** It is a requirement of the role that all Board Members strive towards the responsibilities outlined above. In circumstances when the Res Artis staff and board perceive a board member is not performing their duties (always making reasonable allowances for extenuating circumstances), a special board discussion and vote may be taken to resolve the matter, which may result in the termination of the board members’ appointment.
Selection Criteria

Essential:
- At least three years professional experience in the field of artist residencies or other relevant area
- Highly developed interpersonal, written and verbal communication skills, and the ability to effectively provide information to a range of people
- Strong management, administration and organisational skills, with the capacity to work both independently and as part of a team
- Versatility, flexibility, enthusiasm and a high level of self-motivation

Desirable:
- Proficiency in languages other than English
- Knowledge and networks in the artist residency field from within the applicant’s region/s of expertise
- Professional skills that can further Res Artis ie. You may have particular expertise in legal, finance, marketing, fundraising, etc.